



ARTICULATION AGREEMENT

Upper Valley Career Center – Computer Information Technologies
Effective August 2026

Purposes:

- To recognize the achievement of students and faculty at Upper Valley Career Center (UVCC)
To offer college credit to all UVCC students and to award credit for those who merit it
To create a seamless pathway to college that avoids unnecessary duplication of content
To hold both high school and college students to the same rigorous standards for credit

This agreement applies to students who have:

- Successfully completed the two-year Computer Information Technologies program at UVCC.
Earned an average grade of B or better in all program coursework at UVCC.

The parties agree that:

- College credit will be articulated for the appended college courses (Application for College Credit) with a passage rate of 70% or higher on the college administered proficiency exam or by other means of assessment required by Edison State Community College.
The UVCC instructor will submit each student’s Application for College Credit to Edison State Community College by the stated deadline.
All UVCC students requesting articulated credit will submit an application to Edison State Community College.
This agreement will be valid for a period of three years from the effective date with an annual review by the program instructor and college professors. The parties will meet every three years to update curriculum and assessment procedures and to approve a new agreement.
Changes to this agreement may be requested at any time by notification from either party.
Credits will be added to the transcript and counted toward a pathway degree program at Edison State Community College.

For Edison State Community College

Signature: Sam Burt Date: 5/12/26
Curriculum Committee Chair Date

Signature: Melissa A. Wright Date: 5/15/24
Provost Date

Signature: Sam D. Smith Date: 5/12/26
Assistant Professor – CIS Date

Signature: [Signature] Date: 5/13/26
Program Director – Cybersecurity Date

For Upper Valley Career Center

Michelle Brunson, Executive Director Date

Instructor Date

**Upper Valley Career Center/Edison State Community College  
Application for College Credit**

**Computer Information Technologies**

**Directions:** The UVCC instructor will complete this application for each senior student requesting articulated credit and submit by May 1.

Student Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ SSID# \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Proficiency:** Upon successful completion of Edison State Proficiency Examination(s), I recommend this student receive articulated credit(s) for the following courses by achieving a score of  $\geq 70\%$  on the corresponding SAM or Microsoft Office Specialist (MOS) assessment, as documented by attached certificate(s).

_____	CIS 101S	Introduction to Word Processing	1 credit hour
_____	CIS 102S	Introduction to Spreadsheets	1 credit hour
_____	CIS 103S	Introduction to Data Processing	1 credit hour
_____	CIS 104S	Introduction to Presentation Graphics	1 credit hour
_____	CIS 110S	Computer Concepts and Applications	3 credit hours

Note: This student will be awarded credit for CIS 110S upon successful completion of that exam or by successful completion of the exams for three of the one-hour courses listed in this proficiency section. (Maximum of 3 credit hours.)

**Articulation:** This student completed the Computer Information Technologies Program of Study with an average grade of B or better, and I recommend he/she receive articulated credit for: (Check only if program curriculum completed.)

_____	CIS 111S	IT Fundamentals	2 credit hours
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UVCC Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ Yes \_\_\_ No I give Edison State permission to retrieve/post any eligible CTAG credit earned.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_