Agreement for the Articulation of Tech Prep Curricula

Edison State Community College and Upper Valley Career Center

Effective August 2023

Purposes:
- To recognize the achievement of students and faculty of Upper Valley Career Center (UVCC)
- To offer college credit to all UVCC students and to award credit for those who merit it
- To create a seamless pathway to college that avoids unnecessary duplication of content
- To hold both high school and college students to the same rigorous standards for credit

This agreement applies to students who have:

1. Been accepted for admission and enrolled in a degree program at Edison State Community College.

The parties agree that:

1. College credit will be articulated for the appended college courses (Application for College Credit) with a passage rate of 70% or higher on the college administered proficiency exam or other equivalent assessment required by Edison State Community College.
2. The Library Media Technology Specialist will submit each student's CIS Proficiency Application for College Credit to Edison State Community College by the stated deadline.
3. All students requesting articulated credit will submit an application to Edison State Community College.
4. This agreement will be valid for a period of three years from the effective date with an annual review by the UVCC Supervisor and Edison State Community College instructor. The parties will meet every three years to update curriculum and assessment procedures and to approve a new agreement.
5. Changes to this agreement may be requested at any time by notification from either party.
6. Credits will be added to the transcript and counted toward a degree program at Edison State Community College.

For Edison State Community College

Jim Bault   1/19/23

Curriculum Committee, Chair   Date

Rebecca Schinaman   12.7.22

Instructor   Date

(signature)   02/05/23

Provost   Date

For Upper Valley Career Center

_____

Michelle Brunson, Executive Director   Date

Upper Valley Career Center /Edison State Community College
Application for College Credit
Computer Information Systems (CIS) Proficiency

Directions: The UVCC Library Media Technology Specialist will complete this application for each senior student requesting articulated credit and submit to the Tech Prep Coordinator by May 1.

Student Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ SSID # _____ Date of Birth _____

Proficiency: Upon successful completion of Edison State Proficiency Examination(s), I recommend this student receive articulated credit(s) for the following courses by achieving a score of ≥70% on the corresponding SAM or Microsoft Office Specialist (MOS) assessment, as documented by attached certificate(s).

Note: Student will be awarded credit for CIS 110S upon successful completion of that proficiency exam or by successful completion of the assessments for three of the one-hour classes listed. (Maximum – 3 Credit Hours)

_____	CIS 101S	Introduction to Word Processing	1 credit hour
_____	CIS 102S	Introduction to Spreadsheets	1 credit hour
_____	CIS 103S	Introduction to Data Processing	1 credit hour
_____	CIS 104S	Introduction to Presentation Graphics	1 credit hour
_____	CIS 110S	Computer Concepts and Applications	3 credit hours

UVCC Library Media Specialist _____ Date _____

Student Signature _____ Date_____

Effective August 2023