Agreement for the Articulation of Tech Prep Curricula Foundations of Business Program

Edison State Community College and Covington High School

Effective August 2021

Purposes:

- > To recognize the achievement of students and faculty at Covington High School (CHS)
- > To offer college credit to all CHS students and to award credit for those who meet the criteria below
- > To create a seamless pathway to college that avoids unnecessary duplication of content
- > To hold both high school and college students to the same rigorous standards for credit

This agreement applies to students who have:

- 1. Successfully completed the two-year Foundations of Business program at CHS,
- 2. Earned an average grade of B or better in all program coursework at CHS,
- 3. Been accepted for admission and enrolled in a related pathway program at Edison State Community College (ESCC) within two years of graduation from CHS.

The parties agree that:

- 1. College credit will be awarded for the appended college courses (Application for College Credit) with a passage rate of 70% or higher on the college administered proficiency exam or other means of assessment required by ESCC.
- 2. The CHS teacher will submit each student's Application for College Credit to ESCC by the stated deadline.
- 3. All CHS students requesting articulated credit will submit an application to ESCC.
- 4. Students must matriculate at ESCC within two (2) years of graduation from high school for the credit to be transcripted.
- 5. This agreement will be valid for a period of three years from the effective date with an annual review by program high school teacher and college professors. The parties will meet every three years to update curriculum and assessment procedures and to approve a new agreement.
- 6. Changes to this agreement may be requested at any time by notification from either party.
- 7. Credits will be added to the transcript and counted toward a pathway degree program at ESCC.
- 8. Students awarded credit under this agreement will not be processed as College Credit Plus students for the listed courses.

For Edison State Community College Susan Back 4/8	/21	Sandra L. Streitenberg	jer 2/18/2021
Curriculum Committee Chair	Date	Instructor	Date
Chi Gudli 6	-3-21	Marva Archibald	2/18/21
Provost	Date	Instructor Cindy Frantz	Date 2/18/21
For Covington High School		Instructor	Date
Gene Gooding, Superintendent		Instructor	Date

Covington High School/Edison State Community College Application for College Credit

Foundations of Business Program

Directions: The CHS instructor will complete one form for each senior student in the program and submit to the Tech Prep Coordinator by May 1.

Student Name			
Address	City	State Zip	
Phone	Edison State Student ID	Date of Birth	
	has completed the Foundations of Business redit for: (Enter actual class percentage, on		
MKT 218S	Customer Service	1 credit hour	
Proficiency: Upon successful completion of Edison State Proficiency Examination/Assignment, I recommend this student receive articulated credits for: (Enter actual class percentage, only if ≥70%.) BUS 110S Introduction to Business 3 credit hours			
ESCC Faculty Signature	(Business Profile Paper)	Date	
ACC 121S	Introduction to Financial Accounting	4 credit hours	
ESCC Faculty Signature		Date	
CHS Instructor Signature _		Date	
Student Signature		Date	