

SYLLABUS
PART I
EDISON COMMUNITY COLLEGE
LEG 290R&L INTERNSHIP
3 CREDITS

COURSE DESCRIPTION

Designed to give students practical experience through 14 hours per week of supervised work in a law firm, corporate legal department, or government agency involved in the legal system. Experiences are discussed and integrated with academic work in weekly seminars. Prerequisite: Minimum grade of “C” in LEG 110S, LEG 130S, LEG 211S, LEG 231S, LEG 240S, and BUS 223S; a 2.5 minimum GPA in all LEG courses; and department permission. Co-requisite: LEG 290R.

COURSE GOALS

The student will:

Bloom’s Level		Program Outcomes
5	1. Integrate classroom learning with on-the-job experiences in the legal environment.	1, 2, 3, 4, 5, 6, 7
5A	2. Exemplify professional behavior, appearance, and attitude.	6
5A	3. Perform tasks assigned.	6
5A	4. Practice punctuality and self-discipline.	6
3A	5. Accept his/her strengths and limitations.	6
5	6. Build a professional network of acquaintances to increase employment opportunities.	3, 6
5A	7. Work ethically within the standards of the profession.	5
3	8. Use good techniques for a job interview and write a resume and cover letter to be used in the job-search process.	3, 7

An “A” indicates the Affective Domain.

CORE VALUES

The core values are a set of principles that guide in creating educational programs and environments at Edison. They include communication, ethics, critical thinking, human diversity, inquiry/respect for learning, and interpersonal skills/teamwork. The goals, objectives, and activities in this course will introduce/reinforce these core values whenever appropriate.

TOPIC OUTLINE

1. Professional/Ethical Considerations
2. Task Discussions
3. Notary Commission
4. Review of Work Assignments
5. Goal Review
6. Performance Appraisals
7. Job-Search Process (Interview, Resume and Cover Letter)