

SYLLABUS  
PART I  
EDISON STATE COMMUNITY COLLEGE  
ACC 280S ACCOUNTING CAPSTONE  
3 CREDIT HOURS

**COURSE DESCRIPTION**

In-depth study of career readiness skills and tools, managerial use of financial data, analysis of accounting reports, change management, accounting ethics/moral decision-making, and financial fraud case studies. Analytical and decision-making skills are applied to classic, as well as, current cases. Coursework includes creation of a capstone project, in the form of a career readiness portfolio. Includes evaluation of capstone project by an outside evaluator. Prerequisite: for accounting majors a minimum of 12 credit hours of ACC including ACC 214S. Lab fee.

**COURSE GOALS**

The student will:

Bloom's Levels		Program Outcome
3	1. Demonstrate skills in oral and written communication.	1, 2
3	2. Use computer software applications to support the development of course assignments.	1, 6
5	3. Create a resume and other relevant job search tools.	1, 2, 6
3	4. Apply job application and interviewing skills.	1, 2, 3, 8
5	5. Develop a career-readiness portfolio to define and demonstrate skills obtained from the program outcomes.	1, 6
3	6. Apply knowledge gained in previous courses to demonstrate skills in principles and practices across a wide range of accounting topics, cases, problems and/or scenarios.	1, 4, 6, 7, 8
3	7. Demonstrate an appreciation for the ethics underlying accounting principles and decision-making in potential fraudulent situations.	4, 5, 7
5	8. Develop skills and enhance coping strategies for effectively managing change.	1, 2, 3, 4, 5

**CORE VALUES**

The Core Values are a set of principles that guide in creating educational programs and environments at Edison State Community College. They include communication, ethics, critical thinking, human diversity, inquiry/respect for learning, and interpersonal skills/teamwork. The goals, objectives and activities in this course will introduce/reinforce those Core Values wherever appropriate.

**TOPIC OUTLINE**

1. Job Readiness Tool Preparation
2. Job Interviewing Skills
3. Career Readiness Portfolio
4. Financial Frauds that Shaped the Accounting Profession
5. Ethics in Accounting
6. Strategies for Managing Change