

SYLLABUS  
PART I  
EDISON COMMUNITY COLLEGE  
SSV 291R (1 credit hour) AND SSV 291L (2 credit hours)  
SSV 292R (1 credit hour) AND SSV 292L (2 credit hours)  
INTERNSHIPS I AND II  
3 CREDIT HOURS FOR SEMINAR CLASS AND INTERNSHIP EXPERIENCE COMBINED

COURSE DESCRIPTIONS

SSV 291R and SSV 291L INTERNSHIP I

Students will mesh theory and practice via actual supervised work experience in a social service agency. Experiences are discussed and integrated with academic work during required seminars. Student completes 210 total clock hours of volunteer service at the cooperating agency and also attends regularly scheduled seminars. Prerequisite: (1) Completion of interview with full-time SSV faculty member and department approval; (2) Completion of SSV 111S and SSV 112S and completion of any three of remaining five required core courses: SSV 211S, SSV 212S, SSV 213S, SSV 214S, SSV 217S; (3) Maintenance of a minimum 2.5 GPA in SSV major based on 4.0 standard; (4) Completion of all required forms: (a) three personal reference forms; (b) non-conviction statement; (c) drug exemption statement; (d) ethical standards agreement; (e) Completion of personal resume, (f) Completion of Consent for Criminal Background check, (g) Completion of Assumption of Personal Risk Statement, (5) Completion of all registration procedures and payment of fees. All forms can be found in the **last 8 pages of the Internship Handbook**. (Handbook can be purchased in the Bookstore.) Lab fee for SSV 291L.

SSV 292R AND 292L INTERNSHIP II

See Internship I description. Prerequisite: See Internship I requirements. Exception: Department permission is required for students completing both internships simultaneously in a block placement. See SSV internship handbook or full-time SSV faculty member for specific details. Lab fee for SSV 292L.

COURSE GOALS

The student will:

Bloom's Level		Program Outcomes
5	1. Formulate his/her unique learning goals/objectives that enhance social work skill development.	1, 2, 4, 5, 6
5	2. Integrate helping theory and practice via actual work experience in a social agency or program.	
4	3. Compare and contrast professional helping role models via observation, interaction, and supervision.	9
4	4. Outline the history, mission, intake policies, procedures, and service objectives in his or her hosting agency or program.	3, 4
3	5. Demonstrate appropriate work competencies such as dependability, flexibility, punctuality, self-directedness, workload management, ethical conduct, etc.	8, 9
3	6. Demonstrate appropriate interpersonal skills, such as effective listening, empathy, respect, problem solving, relationship building, and general interviewing techniques.	4, 5

3	7. Demonstrate attitudes and values related specifically to the helping professions, including adherence to ethical standards and maintaining appropriate interpersonal boundaries.	8, 9
5	8. Utilize the seminar to summarize and assess his/her learning experiences gained at the agency placement site.	1, 4, 7
5	9. Assess his or her employment or transfer readiness.	1, 5
5	10. Create an initial career network system of social service professionals and paraprofessionals.	3
2	11. Discuss the State of Ohio law governing the practice of counselors, social workers, and social work assistants, and the process for seeking application for the SWA in Ohio.	4, 8

### CORE VALUES

The Core Values are a set of principles which guide in creating educational programs and environments at Edison. They include communication, ethics, critical thinking, human diversity, inquiry/respect for learning, and interpersonal skills/teamwork. The goals, objectives, and activities in this course will introduce/reinforce these Core Values whenever appropriate.

### TOPIC OUTLINE

1. The purpose of learning goals, weekly logs, and written evaluations
2. Investing in the internship experience to maximize one's skill and competency development, as well as personal and professional growth
3. Common challenges/concerns encountered in placement
4. How to be an effective/responsible intern or "What are agencies looking for?"
5. Maximizing your learning opportunities as a student intern (Becoming an assertive learner)
6. Recognizing one's limitations and boundaries on the job
7. Developing a strong/professional network system that will last a lifetime
8. Stress management techniques
9. Interpreting the supervisor's written evaluations and the value of an honest self evaluation
10. The State of Ohio Counselor, Social Worker and Marriage and Family Therapist licensure law and its impact upon the ECC SSV graduate. Registration application and renewal process for the SWA
11. The value of knowing community resources personally and thoroughly

### TEXTS AND MANUALS

Myers-Kiser, Pamela. The Human Services Internship: Getting the Most From Your Experience. Second Edition. Brooks/Cole Publishing  
 Internship Handbook (Bookstore)