

SYLLABUS
PART I
EDISON COMMUNITY COLLEGE
MED 120S MEDICAL ASSISTING CLINICAL PROCEDURES I
3 CREDIT HOURS

COURSE DESCRIPTION

Introduction to basic clinical procedures used by Medical Assistants in the physician's office. Procedures and skills for taking vital signs and patient histories; preparing patients for, and assisting with, various treatments and procedures; and maintaining the exam room. Topics in professionalism, health care professionals and settings are also covered. Prerequisite: MTH 097D or satisfactory assessment score and departmental permission. Lab fee.

COURSE GOALS

The student will:

Bloom's Level		Program Outcomes
3	1. Demonstrate competence in hand washing and properly practice infection control, asepsis, and standard precautions.	5
2	2. Prepare patient histories and medical documentation.	2, 5
3	3. Demonstrate competence measuring vital signs, height and weight.	5
5	4. Adapt communication and instructional approaches to patients with different needs.	2, 5, 7
3	5. Demonstrate how to prepare and maintain exam and treatment areas.	5
3	6. Demonstrate proper patient preparation for and assist with exams and procedures.	5
4	7. Analyze disease prevention using medical reference materials and identify community resources.	1, 3

CORE VALUES

The Core Values are a set of principles which guide in creating educational programs and environments at Edison. They include communication, ethics, critical thinking, human diversity, inquiry/respect for learning, and interpersonal skills/teamwork. The goals, objectives, and activities in this course will introduce/reinforce those Core Values whenever appropriate.

TOPIC OUTLINE

1. Asepsis, infection control and hand washing
2. Obtain and document patient history
3. Measure vital signs, height and weight
4. Medical law, ethics, and HIPAA; standard of care
5. Vision and audiology
6. Maintain exam room
7. Prepare patient for and assist with exams and procedures
8. Paper on disease prevention and available community resources